

## Class of 2024: Parental Exit Pass (PEP) Sign-Off Form

### Senior Students:

Congratulations on making it to your Senior year! This is an exciting time as you all begin to prepare for the next chapters of your lives. As young adults, we recognize that many of you are fulfilling different roles and responsibilities outside of school. Therefore, one of the highly anticipated privileges that comes with being a Senior is a PEP pass. With this privilege comes certain expectations. Please carefully read the guidelines listed below.

### Parents/Guardians of a Senior(s):

We also want to congratulate you as a parent/guardian for helping your scholar/s get to this point in their academic journey! As a learning community, our partnership with families is extremely important. Therefore, we value your decision to provide your child/children with the privilege of a PEP. By signing off on a PEP, you have read the following information and acknowledge that while this gives Seniors more freedom, they must also balance this freedom with the responsibilities of being a student. Thus, the school can remove PEP if the guidelines listed below are not being met.

### Timeline/Checklist to receive PEP:

- ✓ PEP will not be granted until after the Senior Project Meeting on September 11<sup>th</sup> during Advisement. This is a MANDATORY meeting for all Seniors.
- ✓ Seniors cannot receive PEP until their Letter of Intent is turned in to their Senior Project Advisor.
- ✓ Once they turn in their Letter of Intent, they will receive their Golden Ticket. This ticket must be brought to Mrs. Macomber in the Main Office.
- ✓ When the student/parent or guardian have signed off on PEP and the Golden Ticket is turned in, **24 hours from the time BOTH documents are turned in, then PEP will be approved.**

\*PEP takes 24 hours to be updated in Infinite Campus. For example, if your parent/guardian sign-off on PEP Monday morning and you turn in your Golden Ticket the same day, PEP will go into effect Tuesday morning. You must check your schedule before you leave campus to make sure it has been updated.

### PEP Guidelines:

Unlike years prior where you would need a 70 or higher during the most recent marking period to qualify, we are extending this privilege to any Senior whose parent/guardian signs off on a PEP through Infinite Campus. This is with the understanding that PEP can be removed at any point due to academic or behavioral concerns. **An Honor Pass will no longer be needed to qualify for PEP, and there will no longer be a separate form for Late Arrival/Early Release. PEP will give you permission to enter and leave campus when you do not have a scheduled class.**

- A parent/guardian **MUST** sign-off on PEP through **Infinite Campus**.
- PEP will afford students the privilege to enter and leave campus during a non-scheduled class period.
  - You can **ONLY** leave during a study hall, lunch, and advisement (if you are in good standing with your Senior Project).
  - You **MUST** sign-in and out at the Greeter's Desk.
  - If you have PEP, you will need to exit the building or be supervised by a teacher. You cannot be wandering the halls or be unsupervised.
- There will no longer be a different form for Late Arrival/Early Release.
  - If your parent/guardian signs off on PEP, you can arrive late or leave early if you have a study hall in your schedule. You **CANNOT** miss class.
- **Honor Pass**-A student can still earn an honor pass with no discipline referrals for ten consecutive weeks and an average of 80 or higher with no failing grades. This will allow you to use the West Cafeteria for Honor Study Hall and to move purposely throughout the building without needing a pass in your planner.

### Removal of PEP:

While this change will afford more students the opportunity to qualify for PEP, this also requires taking accountability for your learning as young adults. Teachers and administrators are here to support you, but we also have a responsibility to make sure that you are fulfilling your duties as students.

Thus, PEP can be revoked at any point if:

- you are failing any class
- your attendance is a concern
- you have any behavioral/discipline concerns
- you are falling behind on your Senior Project
- you are consistently late to class
- you are leaving campus without signing in and out at the Greeter's Desk
- you are wandering the building unsupervised
- you leave campus with a student whose parent/guardian did not give them permission for PEP

We want all of you to have a successful and fun Senior year. Please help us in making this possible by following the guidelines listed above. Go Rangers!

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_